LINCOLN CREEK PONY CLUB

POLICIES

The name of this club, a member of The United States Pony Clubs, Inc., and of the Northwest Region, shall be Lincoln Creek Pony Club. In addition to these policies, this Club is subject to the Corporate, Regional and Club Bylaws, National and Regional Policies, and other rules and regulations established by USPC.

The colors of the club are teal and black.

**Officers**

In addition to the required officers of the club, Lincoln Creek Pony Club shall have any other officers as determined necessary each year by the Nominating Committee.

There is no limit on number of consecutive terms for any officer.

## Sponsors

Eligible individuals, meeting all requirements, including having been accepted by the DC may become a Sponsor of the Club. Sponsors are expected to actively participate in the club throughout the year.

The sponsor fee will be determined yearly, at the Annual Meeting of Sponsors, and must be paid at least 1 month prior to the annual meeting to be eligible to vote.

Sponsors no longer able to participate may resign at any time by submitting a written resignation to the DC which will be filed by the Club Secretary and recorded on the List of Sponsors.

Those persons wishing to support the club, but that do not have an interest in the administration of the club will be called “Friends of Lincoln Creek Pony Club.” They will receive newsletters, invitations and updates for Club functions, but will not be eligible to vote. A donation of $1 or more is required to be considered a “Friend of the Club.”

## Dues

The amount of Club dues for Participating Members will be determined each year and included in the budget proposal that is presented and voted upon by the Sponsors at their Annual Meeting.

Dues are also paid, per member, to the Region, and to USPC, at rates set by those entities.

## Board

The Board consists of the DC, any Joint DCs, the Secretary and Treasurer as well as one instructor appointed to the Board by the DC. The DC may designate other individuals to be members of the Board. The Board is responsible for aiding the DC in creation of the budget, drafting policy amendments and making programming suggestions for presentation to the Club Sponsors.

Meetings of the Board are distinct from Sponsor Meetings.

## Meetings

Board meetings are usually held once a month, or as needed, at a time determined by the DC.

Meetings of Participating Members, mounted and unmounted, are held according to calendar approved annually by the Club Sponsors and adjusted by the DC with input from the Instruction Coordinators.

Sponsor Meetings, including the annual sponsor’s meeting, will be scheduled and held in accordance with USPC Bylaws for Registered Clubs.

**Member in Good Standing**

In order to participate in club, regional, and national activities, members must be a Member in Good Standing as defined by the national policy.

## Rally Participation

Rally participation is strongly encouraged and is a valuable part of the pony club experience. If funds are available, at the discretion of the DC, the club will pay for one rally per year for any Member who meets the Member in Good Standing Policy.

## Achievement Testings

Fees for one testing per year may be paid by the Club, at the discretion of the DC, if funds are available.

**Mounted and Unmounted Lessons**

Lincoln Creek Pony Club places a strong emphasis on instruction. The club will design a mounted/unmounted education program that includes the USPC curriculum. It is understood that education of the upper level members is inherently more expensive than for entry/mid level members and the approved budget and/or expenditures may reflect that understanding.

## Funds

Funds are disbursed by the treasurer for expenses previously approved in the Club budget. Additional expenses may be disbursed after consultation with the DC up to $500, but will be reported to the Club at the next Sponsor Meeting. Any expenditure over $500 that was not previously approved in the budget must be voted upon by the Club Sponsors.

Income shall be obtained but is not limited to, club dues and fundraising efforts.

Club expenses shall include, but are not limited to, instruction and facility costs, entry fees for rallies, ratings, championships/festival, camp expenses, fundraising expenses, educational opportunities, insurance, club supplies and equipment, DC expense, and the annual Christmas party.

Club assets include one team rally kit, the club library and a club checking and savings account.

**Refunds and Reimbursements**

No refunds of dues or fees paid are given unless extenuating circumstances and sufficient funds exist and the DC has given prior approval.

Reimbursement requests must be pre-approved by the DC, accompanied by a receipt and submitted to the treasurer.

## Amendments

These policies may be amended at any time by a vote of a majority of the sponsors.

Approved: /s/ Connie Riker, DC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Therese Coade, RS